



The Institute of REGISTERED ADMINISTRATIVE MANAGERS OF NIGERIA

RC. 653497

Established under the Act of Parliament 1 Cap 59 of 1990

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Registrar/Chief Executive Officer
2nd October, 2024

Vision
To be the most revered institution
on matters of Administrative
Management

Mission
To entrench best practice of
organization and methods in
every work environment

COLLEGE OF FELLOWS

Dr. Ahmed Abubakar Audi, PhD, Inst.AM, OFR, mni
President/Chairman - In - Council

Sen. Prof. Jonathan Siliya Zangbes, PhD, Inst.AM
Immediate Past President/Chairman - In - Council

Abi. Umar Ibrahim, Inst.AM
(Executive Secret. Federal In Service Agency)

Dr. Imoigbole Okonkwo, Inst.AM
(Executive Director, Food Markets Reg. Ltd)

Dr. Ghali Sennu Aliji, Inst.AM
(FRN, Abuja)

Sen. Bangwa Amang, Nwankwo, Inst.AM
(Chairman, Play Hotels Ltd, Rivers State)

HRH Abaji Shoko H.U. O. Karamu, Inst.AM
(Chair of Dentistry)

HRH Dr. Barth O. Shobugwu, Inst.AM
(Sir George F. Glegg Teaching Council, Kaduna State)

Abi. Rashid Gollan, Inst.AM
(Former Executive Governor, Plateau State)

Prof. Dello Salu, Inst.AM
(Kaduna State University, Zaria)

Prof. Stanley Akwari, Inst.AM
(University of Jos, Edo State)

Abi. Aliyu Muhammad, Inst.AM
(Rector, National Mathematical Centre, Abuja)

Dr. Umar Ahmed Egiyaka, Inst.AM
(Former Rector (Wg), State Polytechnic)

Dr. Philip Ezeagu, Inst.AM
(Managing Director, Food Markets Reg. Ltd)

Professor Hilda Akang Audon, PhD, Inst.AM
(Kaduna State University)

Dr. Odojor Paul Akai, Inst.AM
(Former Director of Training O.A.C.E.S, Abuja)

Dr. Mercy Ogbo Okwanta, Inst.AM
(Central Teaching Group, Delta State)

Dr. Victor Oboigbe, Inst.AM
(Registrar/Chief Executive Officer)

Past President:
Hon. Non Tarkwa, Inst.AM

Late Sen. (Major Gen.) Tanko Ayuba, Inst.AM

Sen. Prof. Jonathan Siliya Zangbes, PhD, Inst.AM
Immediate Past President/Chairman - In - Council

Sir/Ma

REQUEST FOR NOMINATIONS OF THE INSTITUTE'S MEMBERS, OTHER CAREER ADMINISTRATIVE AND EXECUTIVE OFFICERS TO 2024 ADMINISTRATIVE PROFESSIONALS' CONFERENCE IN KADUNA SCHEDULED FOR 5TH -7TH NOVEMBER 2024

Request:

The above named Institute which is a listed professional association by the Office of the Head of Civil Service of the Federation for administrative cadre progression in Nigeria, respectfully request Ministries, Extra-Ministerial Departments and Agencies (MDAs) to nominate and sponsor administrative and executive officers as delegates at the forthcoming 2024 Administrative Professionals Conference in Kaduna State.

Introduction:

The quest for development in Nigeria as early as pre-independence governance has had administrative system as its critical component. This is reflected in the deliberate efforts that governments have placed on effectiveness of its operational machinery to initiate and implement policies that are intended for societal welfare and security of citizens. The governance machinery, as represented by the Public Services seeks to place itself in knowledge, skills level, deliberately-crafted systems and procedural environment to meet current and future functional obligations. This will be a reason, why successive governments have to intervene in several dimensions, including Public Service reforms; in form of constitutional reviews, commission of enquiry/investigative panels and so on. The recommendations of these various interventions informed current Public Service body of rules and structure.

Professionalism in Management..... Distinctive in Administration

Therefore, it is in recognition of this all-important role of the Administrative machinery of governance in Nigeria that the Institute of Registered Administrative Managers of Nigeria adopted: Administrative Practice in Nigeria: Policies, Structure and Procedure as the theme for her 2024 Administrative Professionals' Conference.

Objectives of the Conference; that at it end, Participants will:

- 1) Have broader knowledge of the contributions of reforms to the development of the Public Service.
- 2) Have a better understanding of both the relevance and relativeness of the 2008 and 2021 editions of the Public Service Rules for administrative systems effectiveness in Nigeria.
- 3) Have a better understanding of the complimentary roles of Human Resource and Administrative Practitioners and their functions.
- 4) Apply modern information technologies to performing administrative functions.

Main Theme: Administrative Practice in Nigeria: Policies, Structure and Procedure

Sub-themes:

1. Prospects and Challenges of Administrative Reforms in Nigeria
2. Assessment of the Impact of Nigeria Public Service Rules on Administrative Effectiveness on Nigerian Public Service: 2008 and 2021 Editions in Perspective
3. An Assessment of Human Resource and Administrative Management as Twin Variables in Nigerian Productivity Value Chain
4. Emerging Information Technologies and Administrative Practice Effectiveness in Nigeria

Date: 5th - 7th November, 2024

Time: 10:00 AM Daily

Venue: Kenfell Palm Beach Hotel, Gwari Avenue Barnawa Kaduna South, Kaduna State

Conference Fee: IRAMN members: Eighty Thousand Naira (₦ 80,000)

Non- members: One Hundred Thousand Naira (₦ 100,000)

Fee Cover: Conference Participation, Conference Proceedings, Bag

Tea-break, Lunch and Attendance Certificate

The Institute looks forward to your kind gesture in consideration her request

Yours Faithfully


Dr. Oboighe Victor, f.inst.AM
Conference Coordinator